



John Bel Edwards
Governor

STATE OF LOUISIANA

LOUISIANA CEMETERY BOARD

3445 N. CAUSEWAY BOULEVARD, SUITE 509
METAIRIE, LOUISIANA 70002
TELEPHONE 504-838-5267 TOLL FREE 1-866-488-5267 FAX 504-838-5289

Lucy L. McCann
Director

CERTIFICATION OF INABILITY TO MEET IN PERSON DUE TO COVID-19 PUBLIC HEALTH EMERGENCY FOR LOUISIANA CEMETERY BOARD

In accordance with La. Acts 2020, No. 302 and Executive Proclamation JBE 2021-79, this notice shall serve as a certification of the Louisiana Cemetery Board's ("Board") inability to otherwise operate in accordance with the Louisiana Open Meetings Law as a result of the COVID-19 public health emergency. The Board will provide for attendance and quorum at its essential government meeting on May 14, 2021, via video conference. Pursuant to La. Acts 2020, No. 302, the Board must meet because:

- 1) Matters that, if they are delayed, will cause curtailment of vital public services or severe economic dislocation and hardship. Because the Board regulates the operation of cemeteries in Louisiana, a necessary function during pandemics, its continued function during this pandemic is essential and, failing timely meeting, would result in the curtailment of vital public services or severe economic dislocation and hardship.
- 2) Matters that are critical to continuation of the business of the public body and that are not able to be postponed to a meeting held in accordance with the other provisions of this Louisiana Open Meetings Law due to a legal requirement or other deadline that cannot be postponed or delayed by the public body. The Board's operations must follow statutorily-mandated deadlines. It is impossible to postpone or delay the matters of the Board.

Considering the foregoing, and in accordance with La. Acts 2020, No. 302 and Executive Proclamation JBE 2021-79, the Board's meeting on Friday, May 14, at 9:00 a.m. will be held via video conference and in a manner that allows for observation and input by members of the public, as set forth in the Notice posted on Friday, April 30, 2021.

Lucy L. McCann
Director, Louisiana Cemetery Board

**TENTATIVE AGENDA
LOUISIANA CEMETERY BOARD
May 14,2021**

1. **Call to order – 9:00 A.M. – Via Video Conference**
Link to meeting:
<https://zoom.us/j/94312582946?pwd=Nis4WEkzSS9wbU8wUC9FQXh4UHlJdz09>
2. **Roll Call & Introductions – Public Comments will be heard pursuant to Section 4 of the LCB’s Policies and Procedures Manual (copy attached.)**
3. **Public Comment**
4. **Approval of Minutes**

Board Meetings – November 6, 2020
5. **Reports of Officers**

Chairman

Vice-Chairman

Secretary/Treasurer
 - a) Statement of Operations for year ending December 31, 2020
 - b) Cash & Investments as of December 31, 2020
 - c) Statement of Operations January through April 30, 2021
 - d) Cash & Investments as of April 30, 2021
 - e) Budget vs. Actual January through April 2021
6. **Report of Director**
7. **Approval of Applications for Pre-Construction Sales Projects**
 - a) The Congregation of Our Lady of Prompt Succor Roman Catholic Church of the Parish of Iberia d/b/a Our Lady of Prompt Succor Church Cemetery, New Iberia, LA – Garden Mausoleum
 - b) The Congregation of the Assumption Roman Catholic Church d/b/a Our Lady of the Assumption Church Cemetery, Carencro, LA – Garden Mausoleum Addition
 - c) The Congregation of St. Paul’s Roman Catholic Church of the Parish of Avoyelles, LA d/b/a St. Paul Cemetery, Mansura, LA – Garden Mausoleum No. 5
 - d) The Congregation of Saint Gabriel Roman Catholic Church d/b/a St. Gabriel Cemetery, St. Gabriel, LA – Garden Mausoleum Phase 5
 - e) City of Franklin d/b/a Perpetual Park Cemetery, Franklin, LA – Garden Mausoleum No. 2
 - f) Grace Cemetery Association, Inc. d/b/a Grace Memorial Park, Plaquemine, LA – Garden Mausoleum Phase V

TENTATIVE AGENDA - LOUISIANA CEMETERY BOARD – MAY 14, 2021 - 2

8. Ratification of Certificates of Authority issued:

2020 Non-Exempt (New/Transfers):

- a) #20-554 – George Washington Carver Memorial Park, Inc. d/b/a George Washington Carver Memorial Park, Ruston, LA

2021 Non-Exempt (New/Transfers):

- a) #21-223 – The Congregation of Sacred Heart of Jesus Roman Catholic Church, Inc. d/b/a Sacred Heart Cemetery No. 2, Lake Charles, LA

2021 Non-Exempt (Renewals):

- a) #21-001 - #21-222;
- b) #21-224 - #21-528

2019 Exempts (Renewals):

2021 CSO (Renewals):

- a) #CSO-21-01 - #CSO-21-07

2021 CMO (Renewals):

- a) #CMO-21-01 - #CMO-21-05

2021 ACSML (Renewals):

- a) #ACSML-21-01

Exempts (New):

- a) #1495E – Buster Rico d/b/a Rico Cemetery, Moreauville, LA
- b) #1496E – Esther B. Cancienne d/b/a Cancienne Family Cemetery, Franklinton, LA
- c) #1497E – Charles R. Guillory and Tammy L. Guillory d/b/a Guillory Cemetery, Eunice, LA
- d) #1498E – Parson E. Belgard and Tammie Belgard d/b/a Belgard Cemetery, Deville, LA
- e) #1499E – Rocky Branch Cemetery, Inc. d/b/a Rocky Branch Cemetery, Farmerville, LA
- f) #1500E – Solomon Baker d/b/a The Baker Cemetery, Amite, LA
- g) #1501E – George D. Tanner and Lynette Ater Tanner d/b/a Frogmore Plantation Cemetery, Frogmore, LA

9. Reports of Committees

Executive Committee

Administrative Committee

Examination & Inspection Committee

- a) April 2021 Summary Report

Rules and Regulations Committee

TENTATIVE AGENDA - LOUISIANA CEMETERY BOARD – MAY 14, 2021 - 3

10. Old Business

- a) Statewide Cemetery Response Task Force Report – Hurricanes Laura, Delta and Zeta

11. New Business

- a) Administrative Complaint No. 2021-001 – In the matter of Firemen’s Charitable and Benevolent Association of New Orleans, proprietors of Greenwood Cemetery and In the interest of and o/b/o the owners of the V.A. piazza tomb
- b) Argent Trust – Master Trust Agreement
- c) Request for withdrawal from Merchandise Trust Fund pursuant to LAC 46:XIII.1705(D) by: City of Baker d/b/a Hillcrest Memorial Gardens and Mausoleum
- d) Late fee waiver requests:
 - i) Congregation of St. Peter Roman Catholic Church d/b/a St. Peters Cemetery, Carencro, LA
 - ii) Lake Charles Cemetery Association d/b/a Orange Grove & Graceland Cemeteries, Lake Charles, LA
 - iii) The Congregation of Our Lady of Prompt Succor Roman Catholic Church of the Parish of Iberia d/b/a Our Lady of Prompt Succor Church Cemetery, New Iberia, LA
- e) Request for travel approval:
 - i) DCRA Convention
 - ii) Tri-State Cemetery Convention
- f) 2021 Legislation
- g) Ratification of Proposed Consent Agreements
 - i) #2020-005-I - Walters Funerals, L.L.C. d/b/a Greenlawn Memorial Gardens, Lafayette, LA

12. Executive Session

- a) State of Louisiana and the Louisiana Cemetery Board versus Stephanie Means Green, Denise Baranco, Wayne A. Matthews, Sr., Ronald R. Matthews, Dollie Matthews, Darryl G. Baranco, Sr., Mignon Baranco Fontenette, June B. Gumbel, Joseph S. Baranco, Jr., Christopher P. Baranco, Robert G. Baranco, III, Ramon M. Baranco, Schyvanda T. Baranco, Edith B. Baranco, David Brian Baranco, Sr., Nineteenth Judicial District Court, Parish of East Baton Rouge, Docket No. 613710, Section 24
- b) State of Louisiana by and through the Louisiana Cemetery Board versus Oak Lane Memorial Park, L.L.C., Docket No. 119,440 Division C, Twenty-Third Judicial District Court, Parish of Ascension – Petition to Enforce Final Judgment and to make Judgment Executory
- c) Karen Sue Giles versus Oak Lane Memorial Park, L.L.C. and National Information Services, Inc., et al – Docket No. 112,974 Division A, Twenty-Third Judicial District Court, Parish of Ascension – Stipulated Judgment
- d) Westlawn Cemeteries, LLC versus The Louisiana Cemetery Board – Docket No. 795-617 Division J, Twenty-Fourth Judicial District Court, Parish of Jefferson – Petition for Declaratory Judgment

LOUISIANA CEMETERY BOARD POLICIES & PROCEDURES MANUAL

SECTION 4 – Time Limits for Public Comments

Approved by Louisiana Cemetery Board on February 21, 2013.

Members of the public attending meetings of the Louisiana Cemetery Board have the right to be recognized and heard as commenting on agenda items. However, an unlimited exercise of public comment will disrupt the public meeting. For this reason, the Board finds that it is appropriate to set certain parameters for public comment that both honor and permit the public's right to be heard and to participate in the public meeting as well as allowing the Board to timely conduct its business and to maintain an orderly and timely agenda.

For these reasons, the Board adopts the following policy regarding public comment during its meetings:

1. For each agenda item for which public comment is requested, it shall be the general policy of the Board to allow each individual desiring to make public comment relevant to that agenda item a total five (5) minutes comment time.
2. The Chair shall have the sole discretion to grant a public comment speaker's request to loan, cede, defer, or yield his allotted time to another public comment speaker who has not yet addressed the Board.
3. The Chair may grant or deny speakers additional time to comment over and above the allotted time set forth herein.
4. However, under no circumstances, whether additional time is granted by the Chair or public comment speakers' allotted times are loaned, ceded, deferred or yielded and combined with other public comment speakers' allotted times, the **TOTAL ALLOTTED TIME FOR ALL PUBLIC COMMENT FOR EACH AGENDA ITEM SHALL NOT EXCEED TWENTY (20) MINUTES.**
5. Should the remarks of the public comment speaker be deemed not germane to the particular agenda item being discussed, or should the public comment speaker exceed his allotted time, the Chair may, in his discretion, end that public comment.