



John Bel Edwards
Governor

STATE OF LOUISIANA

LOUISIANA CEMETERY BOARD

3445 N. CAUSEWAY BOULEVARD, SUITE 509
METAIRIE, LOUISIANA 70002
TELEPHONE 504-838-5267 TOLL FREE 1-866-488-5267 FAX 504-838-5289

Lucy L. McCann
Director

CERTIFICATION OF INABILITY TO MEET IN PERSON DUE TO COVID-19 PUBLIC HEALTH EMERGENCY FOR LOUISIANA CEMETERY BOARD

In accordance with La. Acts 2020, No. 302 and Executive Proclamations JBE 2020-134 and JBE 2020-135, this notice shall serve as a certification of the Louisiana Cemetery Board's ("Board") Executive Committee's inability to otherwise operate in accordance with the Louisiana Open Meetings Law as a result of the COVID-19 public health emergency. The Board will provide for attendance and quorum at its essential government meeting on October 22, 2020, via video conference. Pursuant to La. Acts 2020, No. 302, the Board must meet because:

- 1) Matters that, if they are delayed, will cause curtailment of vital public services or severe economic dislocation and hardship. Because the Board regulates the operation of cemeteries in Louisiana, a necessary function during pandemics, its continued function during this pandemic is essential and, failing timely meeting, would result in the curtailment of vital public services or severe economic dislocation and hardship.
- 2) Matters that are critical to continuation of the business of the public body and that are not able to be postponed to a meeting held in accordance with the other provisions of this Louisiana Open Meetings Law due to a legal requirement or other deadline that cannot be postponed or delayed by the public body. The Board's operations must follow statutorily-mandated deadlines. It is impossible to postpone or delay the matters of the Board.

Considering the foregoing, and in accordance with La. Acts 2020, No. 302 and Executive Proclamations JBE 2020-134 and JBE 2020-135, the Board's meeting on Thursday, October 22, 2020, at 2:00 p.m. will be held via video conference and in a manner that allows for observation and input by members of the public, as set forth in the Notice posted on Monday, October 12, 2020.

Lucy L. McCann, Director
Louisiana Cemetery Board

TENTATIVE AGENDA
Louisiana Cemetery Board
Executive Committee
October 22, 2020

1. **Call to order – 2:00 PM – Via Video Conference**
Link to meeting:
<https://zoom.us/j/99548369356?pwd=WlFDZ0lvQjl3eHg2UGdlOXpVQ0g5QT09>
2. **Roll Call & Introductions**
3. **Public Comment – Public Comments will be heard pursuant to Section 4 of the LCB’s Policies and Procedures Manual (copy attached).**
4. **Areas of Discussion**
 - a. 2021 Budget & Fee Schedules
 - b. Proposed Board Policies and Procedures
 - i. Section 3(B) – Compensation for Attainment of an Advanced Degree
5. **Executive Session**
 - a. Personnel matters
6. **Adjourn**

LOUISIANA CEMETERY BOARD POLICIES & PROCEDURES MANUAL

SECTION 4 – Time Limits for Public Comments

Approved by Louisiana Cemetery Board on February 21, 2013.

Members of the public attending meetings of the Louisiana Cemetery Board have the right to be recognized and heard as commenting on agenda items. However, an unlimited exercise of public comment will disrupt the public meeting. For this reason, the Board finds that it is appropriate to set certain parameters for public comment that both honor and permit the public's right to be heard and to participate in the public meeting as well as allowing the Board to timely conduct its business and to maintain an orderly and timely agenda.

For these reasons, the Board adopts the following policy regarding public comment during its meetings:

1. For each agenda item for which public comment is requested, it shall be the general policy of the Board to allow each individual desiring to make public comment relevant to that agenda item a total five (5) minutes comment time.
2. The Chair shall have the sole discretion to grant a public comment speaker's request to loan, cede, defer, or yield his allotted time to another public comment speaker who has not yet addressed the Board.
3. The Chair may grant or deny speakers additional time to comment over and above the allotted time set forth herein.
4. However, under no circumstances, whether additional time is granted by the Chair or public comment speakers' allotted times are loaned, ceded, deferred or yielded and combined with other public comment speakers' allotted times, the **TOTAL ALLOTTED TIME FOR ALL PUBLIC COMMENT FOR EACH AGENDA ITEM SHALL NOT EXCEED TWENTY (20) MINUTES.**
5. Should the remarks of the public comment speaker be deemed not germane to the particular agenda item being discussed, or should the public comment speaker exceed his allotted time, the Chair may, in his discretion, end that public comment.